Preparing your Domain to transfer from Go Daddy

Getting Started

Before you can transfer a domain:

- **Disable** domain privacy. If the privacy service forwards incoming email, check the 'forward to' contact email address for accuracy.

- **Verify** that the domain is unlocked.

- **Confirm** your administration email address in the domain registry records.

- **Obtain** the domain's transfer authorization code (also referred to as an EPP or auth code).

  Note: Registrar rules vary. Your domain may not be transferable within 60 to 120 days of registration, a previous transfer, or renewal.

Your account

- Go to: godaddy.com

- You will need your account login username and password.

- If you do not have your account details, you will need to contact Go Daddy. Their support number is on their website.

Step 1: Login with your account user ID and password.

Step 2: Click **Domain Manager**. (This will open in a new window.)

Step 3: Select the check box next to your domain name to be transferred.

Step 4: Disable Privacy. This is required to complete the transfer. Under **Domain Enhancements**: Check that **Privacy** is set to **Off**. To change, click **Manage** next to **Privacy**.

Step 5: A **Domains By Proxy** login screen will pop up in a new window. Log in with your **Domains By Proxy** login and password.

Step 6: Click **Domains**.

Step 7: Search for the domain name that you want to transfer. Select the check box below **Cancel your Private Registration.** Click **Continue.**

Step 8: Select: "Yes – Cancel Domain by Proxy for the domain(s) name listed above". Click **Submit.**

Step 9: A second confirmation screen will appear. Select "Yes – Cancel Domains by Proxy for domain name(s) listed above". Click **Submit.**

Step 10: A confirmation screen will appear. Close the Domains by Proxy Window. Return to the Go Daddy Domain Manager page.

Below is a list of all your privately registered domain names. To update the domain's non-public registrant, technical, administrative or billing contacts, or to select a particular email preference for a particular domain, click on the domain name. To Cancel Domains By Proxy® for a privately registered domain name, select the check box and click Continue.

NOTE: Only actively registered domain names will appear on this list. If you have purchased a private registration for a domain name and it does not appear on this list, please contact your domain registrar to determine the status of that domain name.

Your request has been processed but may take a few minutes to appear. Please be patient.

Search For		Go	Reset		Rows per page:	15

	1			Page 1 / 1
Domain		**Registered Through**		**Cancel Your Private Registration**
SPINYNORMAN.INFO		GoDaddy.com, Inc.		☐
	1			Page 1 / 1

Continue

The status message "Your request has been processed but may take a few minutes to appear. Please be patient." will be displayed.

You can close the Domains By Proxy window and return to your GoDaddy Domain Manager page.
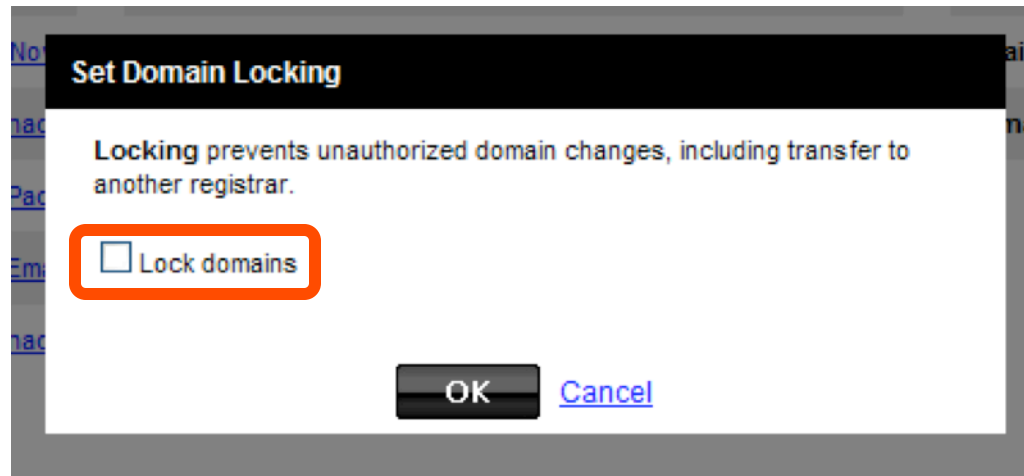
Step 11: Unlock your domain.

Unlocking your domain allows your new provider to transfer the domain. Change the **Lock** Status to "unlocked". Under the **Domain Information**, click **Manage** next to **Locked**.
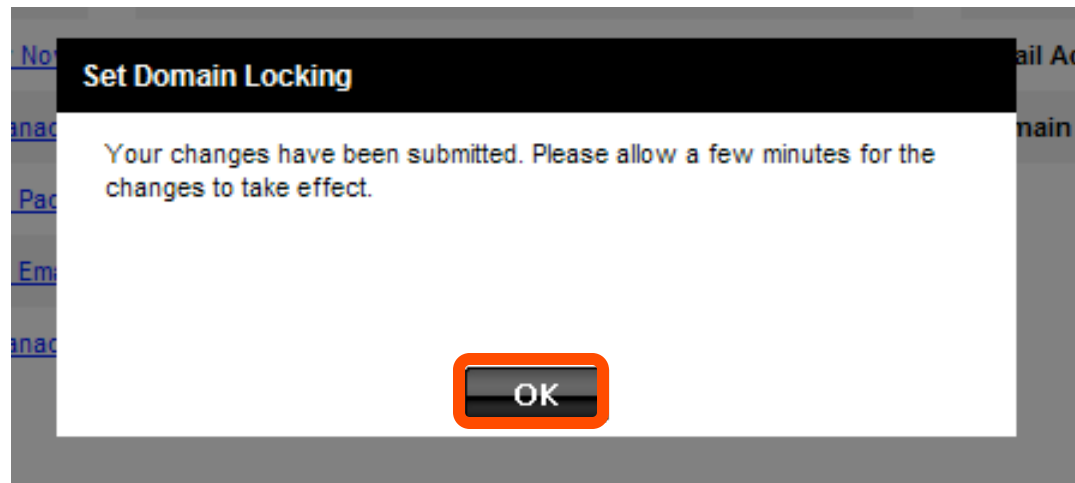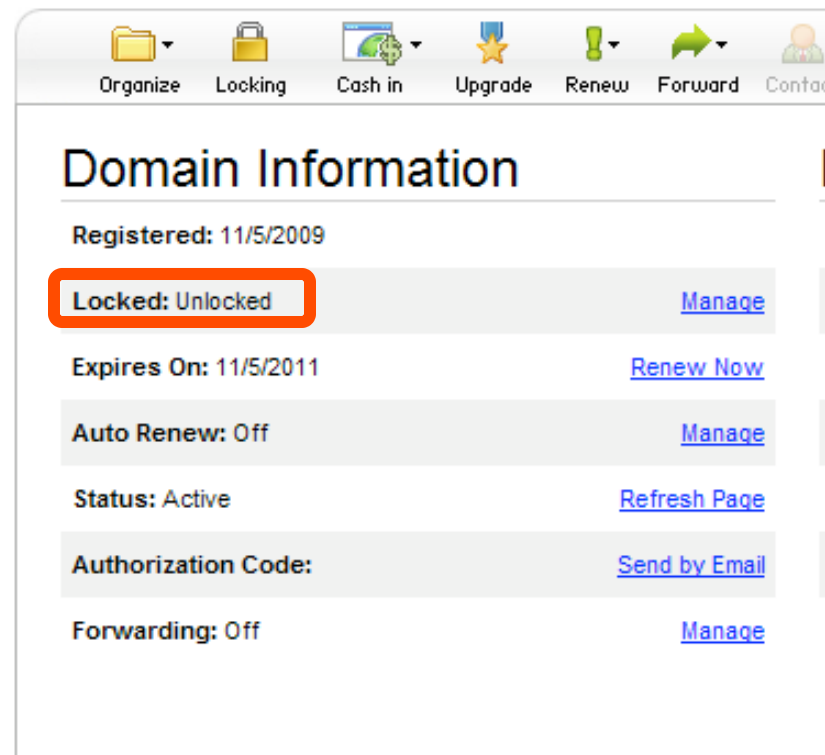
Step 12: Deselect the check box **Lock domains,** and then click **OK**.

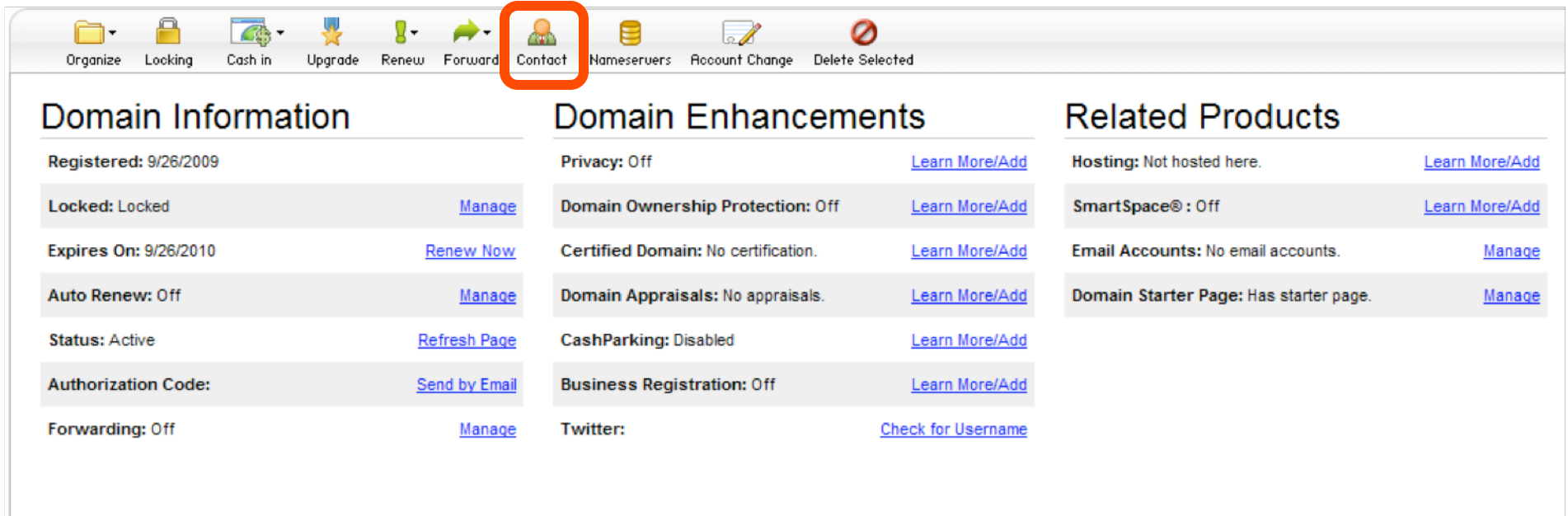**Step 13:** A second confirmation screen will appear. Click **OK**.

Step 14: Refresh the browser window to **verify** that your domain is listed as unlocked.

Step 15: Update contact information. This step ensures that you will receive all notifications for your transfer request. In the Go Daddy Domain Manager page, click **Contact**. If you change your email address, changes may take a few hours to complete in the systems.

Step 16: Click **Administrator** and make any necessary changes to your associated email address. Click **OK**.

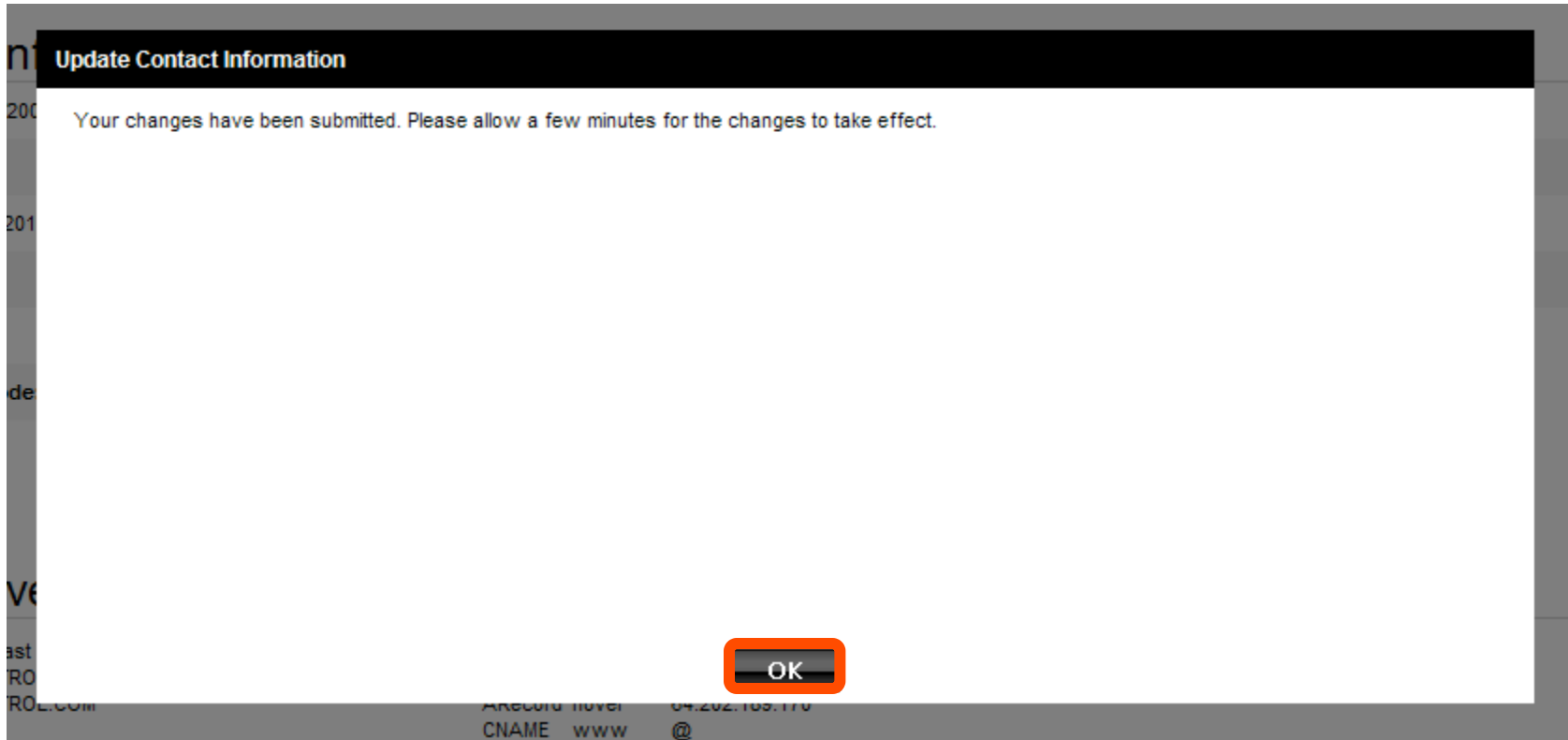**Step 17:** A second confirmation screen will appear. Click **OK**.

Update Contact Information

Your changes have been submitted. Please allow a few minutes for the changes to take effect.

OK

Step 18: Obtain auth code. An authorization code is required to initiate the domain transfer. Click **Send by Email** next to **Authorization Code**.

Step 19: Click OK.

Send Authorization Code Email

We will send an email message containing your Authorization Code to the **Administrative** contact for this domain.

OK   Cancel

Step 20: A second confirmation screen will appear. Click **OK** again.

Send Authorization Code Email

Your changes have been submitted. Please allow a few minutes for the changes to take effect.

OK
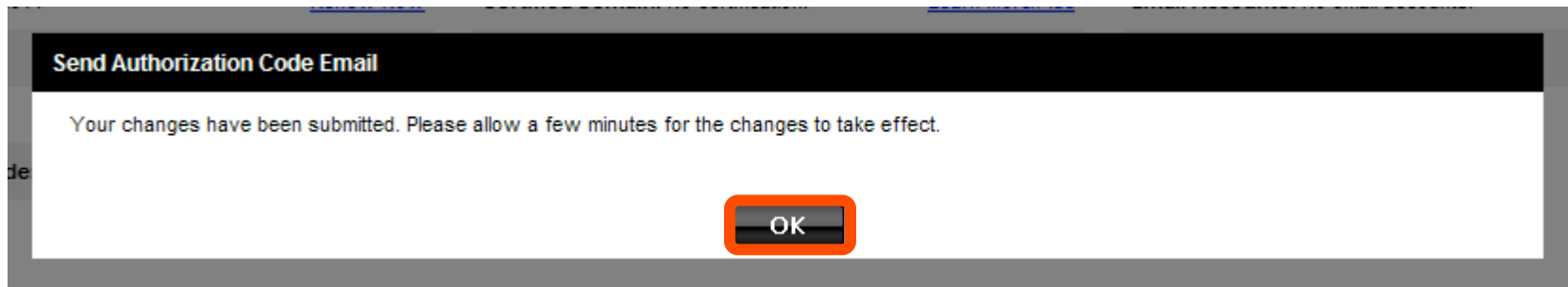
Step 21: Check your email for the message with your authorization code.
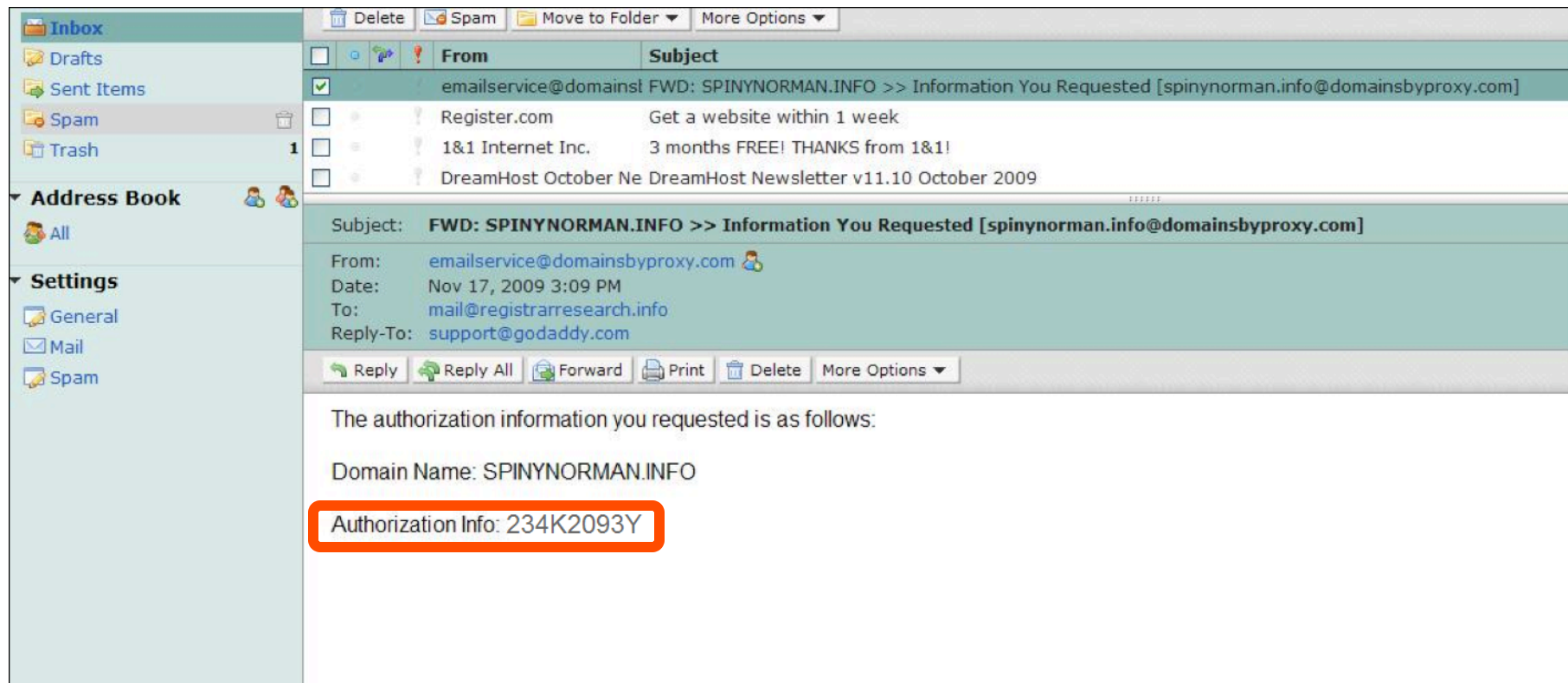
You are ready to transfer your domain.